

The following document should be filled out by the student and signed below. This document with signature is confirmation that the student has completed each of the required steps in order to go on exchange through the McMaster Exchange Program.

I, _____, confirm that I have in my possession, or have taken the necessary steps to complete, the following documents and procedures as outlined below in order to study at _____ (university) in _____ (country) for _____ (exchange duration).

- I have completed, signed, and returned the **WSA Liability Waiver and Agreement of Participation** form to the BizX Office by mail, fax, or email.
- I have purchased **Travel Insurance** to cover me for the entire duration of my period abroad. I ensure you that the coverage provided is appropriate to my health, habits and life style, including but not limited to pre-existing illnesses, substance use (alcohol, drugs, etc.), extreme sports, and repatriation (in case of death). *I understand that Travel Insurance is necessary as my Health Insurance Policy may not cover out-of-country travel.*
- I have purchased **Health Insurance** to cover me for the entire duration of my period abroad. I have checked with my host university to verify if a specific insurer is mandatory for enrolment or if a provider is recommended. I ensure you that coverage provided is appropriate to my health, habits and life style, including but not limited to pre-existing illnesses, substance use (alcohol, drugs, etc.), extreme sports, and repatriation (in case of death).
- I have purchased **Supplemental Health Insurance** in the case that my primary health insurance policy does not satisfy all requirements to provide coverage appropriate to my health, habits and life style, including but not limited to pre-existing illnesses, substance use (alcohol, drugs, etc.), extreme sports, and repatriation (in case of death)
- I have attended the **Mandatory Pre-departure Session**. If I was unable to attend, I have met with an Exchange Coordinator to discuss the missed material.
- I hold a passport that will remain valid for **at least 6 months after my scheduled return** to Canada following my sojourn abroad.
- I have completed, or am in the process of completing, a **Visa application** through my respective host countries consulate if stated as a requirement by my host country to study abroad. I understand the rights awarded to me through this Visa, such as the approved duration of stay and any permissions to obtain work.
- I have notified OHIP of my intention to study abroad for more than 7 months (if it applies).
Note: you don't need to contact OHIP if you are studying abroad for less than 7 months.
- I am fully registered as an **outgoing exchange student with McMaster University. My Payment Agreement has been confirmed.**
- I am fully registered as an Exchange Student with my host university abroad.
- I have taken the necessary steps to ensure housing during my stay.
- I have registered on the Department of Foreign Affairs website as a Canadian traveling abroad.**
- I have updated the Current Address portion of my Online Exchange Application to reflect my new address abroad. If currently unknown, I will do so immediately upon arrival in my host country.

STUDENT SIGNATURE: _____ **DATE:** _____

TO BE FAXED, SCANNED, OR MAILED 1 WEEK PRIOR TO LEAVING ON YOUR EXCHANGE